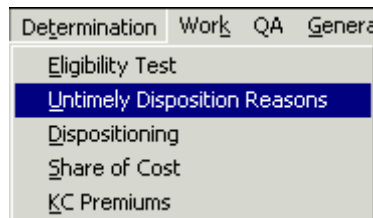


Dispositioning

1. Introduction

While ACE has the ability to run pre-tests on incomplete or unverified information, an approval for benefits cannot be made until all required data is gathered and verified. The tests run using the income and demographic data entered into the system. The results of the eligibility tests will display all of the programs for which the applicant has applied.

To access the “**Eligibility**” window on the main menu, click “**Determination**”. On the drop down menu, select “**Eligibility Test**”.



ACE automatically performs prospective budgeting. For example, if a customer applies for KidsCare in January (the initial control date) and you complete the approval disposition in the first week of February, ACE will automatically approve KidsCare for March.

The “**Eligibility**” window has five tabs.

- **Budget Unit**
- **Run Tests**
- **Worksheets**
- **Override**
- **Test History**

Eligibility (HOMER SIMPSON - PRIMARY INFORMANT - 100061751, 5/1/2005)

Control Date: May 2005

Program	Owner	Type	Seq
KIDSCARE	GROUP	INCOME	1

Name
HOMER SIMPSON
MARGE SIMPSON
UNBORN 1 (MARGE SIMPSON)
BART SIMPSON

(Re-) Generate Budget Units

Total: 4

Back Find OK Cancel Forward

Labels on the right with arrows pointing to the window elements:

- Test History
- Worksheets
- Run Tests
- Override
- Budget Unit

2. Budget Unit

The “**Budget Unit**” tab is used to identify the members of the KidsCare income group. ACE automatically generates the budget unit based on the information on the “**Relationship**” tab.

Eligibility (HOMER SIMPSON - PRIMARY INFORMANT - 100061751, 5/1/2005)

Control Date: May 2005

Program	Owner	Type	Seq
KIDSCARE	GROUP	INCOME	1

Name
HOMER SIMPSON
MARGE SIMPSON
UNBORN 1 (MARGE SIMPSON)
BART SIMPSON

(Re-) Generate Budget Units

Total: 4

Back Find OK Cancel Forward

Labels on the right with arrows pointing to the window elements:

- Budget Unit Members
- (Re-) Generate Budget Units

!

If the KidsCare Budget Unit is incorrect, it must be corrected on the “**Relationship**” tab. After the KidsCare Budget Unit has been corrected,

	regenerate the KidsCare Budget Unit to assure that your budget unit is correct.
--	---

When you have reviewed budget unit information and it is correct, click on the **“Forward”** button to continue to the next tab, **“Run Tests”**.

3. Run Tests

The **“Run Tests”** tab performs the eligibility tests for all applicants. ACE defaults to the program under which the application is registered.

There are two grids on this tab.

Applicant Summary

Displays all the applicants in the household, the Control Date and Program for each applicant.

Test summary

Displays the information selected in the previous fields plus the Test Results.

Eligibility (HOMER SIMPSON - APPLICANT - 100061751, 2/1/2005)

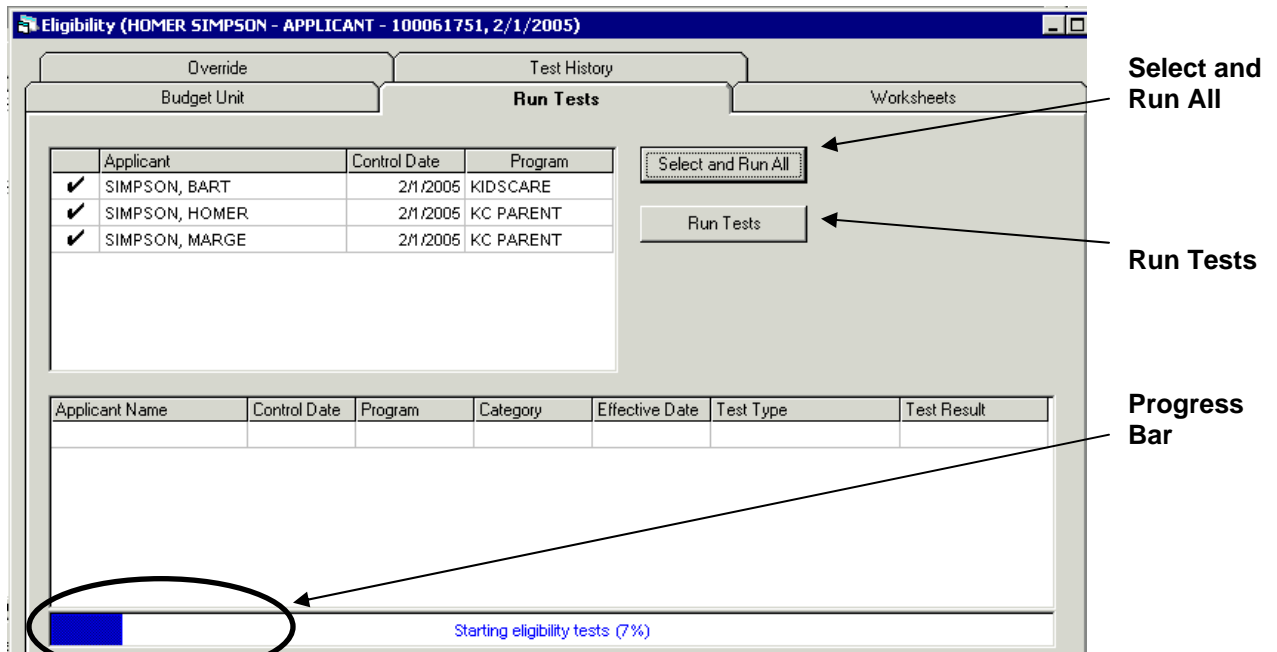
Applicant	Control Date	Program	Category	Effective Date	Test Type	Test Result
SIMPSON, BART	2/1/2005	KIDSCARE				
SIMPSON, HOMER	2/1/2005	KC PARENT				
SIMPSON, MARGE	2/1/2005	KC PARENT				

Running eligibility tests (0%)

To run the test for the all applicant's, click on the **“Select and Run All”** button. If you only want to run tests on certain applicant's, check the box next to their names and click on the **“Run Tests”** button.

Once you click on the **“Select and Run All”** or **“Run Tests”** button, the information selected in the above fields will display in

the “**Tests Summary**”. When ACE is in the process of running the tests, there is a progress bar at the bottom of the “**Tests Summary**” field. The line continues across the field until all tests are completed.



The “**Test Summary**” displays the following information:

Applicant Name Displays the customer’s name.

Control Date Displays the current control date.

Program Displays programs for which the test ran.

Category Displays the category under which the customer is eligible.
Note: This field will only show underlying SOBRA Parent eligibility, if applicable.

Effective Date Displays the eligibility effective date.

Eligibility (HOMER SIMPSON - APPLICANT - 100061751, 2/1/2005)

Override Test History

Budget Unit **Run Tests** Worksheets

Applicant	Control Date	Program
✓ SIMPSON, BART	2/1/2005	KIDSCARE
✓ SIMPSON, HOMER	2/1/2005	KC PARENT
✓ SIMPSON, MARGE	2/1/2005	KC PARENT

Select and Run All

Run Tests

Applicant Name	Control Date	Program	Category	Effective Date	Test Type	Test Result
SIMPSON, HOMER	2/1/2005	KC PARENT		5/1/2005	MEDICAID SCREENING	FAIL
					NON FINANCIAL	FAIL
					VERIFICATION	FAIL
SIMPSON, MARGE					MEDICAID SCREENING	FAIL
					NON FINANCIAL	NOT COMPLETE
					VERIFICATION	FAIL
SIMPSON, BART		KIDSCARE		9/1/1999	FPL TEST	150%

Starting eligibility tests (100%)

Applicant Name

Control Date

Program

Category

Effective Date

Test type

Displays which test was run. (i.e. FPL Test, Income, Non Financial, Verification.)

Test results

Displays the results of the test requested. (i.e. FPL level, Pass, Fail)

Eligibility (HOMER SIMPSON - APPLICANT - 100061751, 2/1/2005)

Override Test History

Budget Unit **Run Tests** Worksheets

Applicant	Control Date	Program
✓ SIMPSON, BART	2/1/2005	KIDSCARE
✓ SIMPSON, HOMER	2/1/2005	KC PARENT
✓ SIMPSON, MARGE	2/1/2005	KC PARENT

Select and Run All

Run Tests

Applicant Name	Control Date	Program	Category	Effective Date	Test Type	Test Result
SIMPSON, HOMER	2/1/2005	KC PARENT		5/1/2005	MEDICAID SCREENING	FAIL
					NON FINANCIAL	FAIL
					VERIFICATION	FAIL
SIMPSON, MARGE					MEDICAID SCREENING	FAIL
					NON FINANCIAL	NOT COMPLETE
					VERIFICATION	FAIL
SIMPSON, BART		KIDSCARE		9/1/1999	FPL TEST	150%

Starting eligibility tests (100%)

Test Type

Test Result

When ACE has completed the calculations, the results are displayed in “**Test Result**”, indicating if the customer will either “**PASS**”, “**FAIL**”, “**NOT COMPLETED**” (did not answer a question)

or the percentage of the FPL in which the household income falls into.

When you have reviewed all the results, click on the **“Forward”** button to continue to the next tab, **“Worksheets”**.

4. Worksheets

The **“Worksheets”** tab displays the eligibility test calculations and results.

There are three parts to this tab.

Applicant list Displays the name of the applicants. To select another customer who is part of the same group, click on the ▼ (down arrow), and click on the other customer's name.

Worksheet Calculations Summary The **“Worksheet Calculations Summary”** displays financial, non-financial and Medicaid screening worksheets. Although no calculations are applicable, the non-financial worksheet displays all the non-financial items that are applicable for the program type; and it indicates a “pass/fail” status for each item. This enables you to quickly determine which of the non-financial items caused the non-financial test to fail, if any.

Eligibility (HOWARD STERN - APPLICANT - 100066237, 8/1/2005)

Override Test History
Budget Unit Run Tests Worksheets

Applicant list: HOWARD STERN ▼ Control Date: Aug 2005 ▼

Program	Disp Date	Test	Test Type	Item	Value
KC PARENT		NON FINANCIAL	NON FINANCIAL	CITIZENSHIP	FAIL
				RESIDENCY	NOT COMPLETE
				AGE	PASS
				SSI RECIPIENT	PASS
				MEDICAID RECIPIENT	PASS
				LIVING ARRANGEMENT PENAL INSTITUTION	PASS
				LIVING ARRANGEMENT IMD	PASS
				MEDICARE	PASS
				HEALTH INSURANCE	PASS
				ELIGIBLE FOR EMPLOYEE HI	PASS
				WILLING TO PAY PREMIUM	FAIL
				NONFINANCIAL TEST RESULT	FAIL
		INCOME	INCOME - 11/1/2005	{TOTAL} BUDGET UNIT INCOME	0.00
			{STANDARD} BUDGET UNIT STANDARD	1,595.00	

Print Worksheets

Back Find OK Cancel Forward

Control Date

Applicant List

Worksheet Calculations Summary

The vertical scroll bar allows you to view the full worksheet.

Eligibility (HOWARD STERN - APPLICANT - 100066237, 8/1/2005)

Override Test History

Budget Unit Run Tests **Worksheets**

Applicant list: HOWARD STERN Control Date: Aug 2005

Program	Disp Date	Test	Test Type	Item	Value
KC PARENT		NON FINANCIAL	NON FINANCIAL	CITIZENSHIP	FAIL
				RESIDENCY	NOT COMPLETE
				AGE	PASS
				SSI RECIPIENT	PASS
				MEDICAID RECIPIENT	PASS
				LIVING ARRANGEMENT PENAL INSTITUTION	PASS
				LIVING ARRANGEMENT IMD	PASS
				MEDICARE	PASS
				HEALTH INSURANCE	PASS
				ELIGIBLE FOR EMPLOYEE HI	PASS
				WILLING TO PAY PREMIUM	FAIL
				NONFINANCIAL TEST RESULT	FAIL
				INCOME	INCOME - 11/1/2005
				{STANDARD} BUDGET UNIT STANDARD	1,595.00

Print Worksheets

Back Find OK Cancel Forward

Vertical Scroll Bar

The worksheet displays the following:

Program	KidsCare/KC Parent
Test	Financial/Non-financial/Medicaid Screening/FPL/Premium
Test Type	Financial/Non-financial/Medicaid Screening/FPL/Premium
Item	Indicates the items the test reviewed
Value	Indicates the value amount of each item in the test (may include Pass/Fail/Not Complete/FPL Percentage).

Eligibility (HOWARD STERN - APPLICANT - 100066237, 8/1/2005)

Override Test History

Budget Unit Run Tests Worksheets

Applicant list: HOWARD STERN Control Date: Aug 2005

Program	Disp Date	Test	Test Type	Item	Value
KC PARENT		NON FINANCIAL	NON FINANCIAL	CITIZENSHIP	FAIL
				RESIDENCY	NOT COMPLETE
				AGE	PASS
				SSI RECIPIENT	PASS
				MEDICAID RECIPIENT	PASS
				LIVING ARRANGEMENT PENAL INSTITUTION	PASS
				LIVING ARRANGEMENT IMD	PASS
				MEDICARE	PASS
				HEALTH INSURANCE	PASS
				ELIGIBLE FOR EMPLOYEE HI	PASS
				WILLING TO PAY PREMIUM	FAIL
				NONFINANCIAL TEST RESULT	FAIL
				{TOTAL} BUDGET UNIT INCOME	0.00
				{STANDARD} BUDGET UNIT STANDARD	1,595.00
		INCOME	INCOME - 11/1/2005		

Print Worksheets

Back Find OK Cancel Forward

Labels: Item, Value, Test Type, Test, Program

Each of the eligibility tests, both financial and non-financial have systematically calculated worksheets detailing what items are included in the test, and the detailed calculations. The worksheets are created whenever a test is run, and are available for review at any time. For control dates that are undispositioned, new worksheets are completed each time a test is run. ACE automatically determines the month the action becomes effective.

Click **OK** to close the window.

5. Disposition

After reviewing the worksheets and determining the calculations are correct, the next step is to disposition the case.

To complete the disposition process, use the “**Disposition Summary**” window. To travel to the “**Disposition Summary**” window, go to the main menu and click on “**Determination**”. From the drop down menu select “**Dispositioning**”.

Determination Work QA Genera

- Eligibility Test
- Untimely Disposition Reasons
- Dispositioning
- Share of Cost
- KC Premiums

Dispositioning

This opens the “**Disposition Summary**” window.

The “**Disposition Summary**” window has two tabs.

- Disposition
- History

Disposition Summary (BART SIMPSON - APPLICANT - 100061753, 2/1/2005)

Disposition History

Applicant	Control Date	Program	Category	Status	Facility Name
SIMPSON, BART	2/1/2005	KIDSCARE		PENDING	
SIMPSON, HOMER	2/1/2005	KC PARENT		PENDING	
SIMPSON, MARGE	2/1/2005	KC PARENT		PENDING	

Working (0%) Disposition All Disposition

The “**Disposition**” tab contains the following fields:

Select field	Used to select which applicant you want to disposition.
Applicant	Displays the customer’s name.
Control Date	Displays the control date to be dispositioned.
Program	Displays the programs to be dispositioned.
Category	Displays the category under which the customer is eligible (SOBRA Parent only).
Status	Displays the status of the case indicating the control date is not dispositioned.

Disposition Summary (BART SIMPSON - APPLICANT - 100061753, 2/1/2005)

Applicant	Control Date	Program	Category	Status	Facility Name
SIMPSON, BART	2/1/2005	KIDSCAPE		PENDING	
SIMPSON, HOMER	2/1/2005	KC PARENT		PENDING	
SIMPSON, MARGE	2/1/2005	KC PARENT		PENDING	

Working (0%)

Disposition All Disposition

Select field

Status

Category

Program

Control Date

Applicant

To view the remaining tabs, use the horizontal scroll bar.

Facility name Displays the facility. (For customers as entered on the “**Living Arrangement**” tab).

Facility type Displays the facility type. (For customers as entered on the “**Living Arrangement**” tab).

Begin date Displays the begin date entered on the “**Living Arrangement**” detail window.

Disposition Summary (BART SIMPSON - APPLICANT - 100061753, 2/1/2005)

Category	Status	Facility Name	Facility Type	Begin Date
	PENDING			
	PENDING			
	PENDING			

Working (0%)

Disposition All Disposition

Begin Date

Facility Type

Facility Name

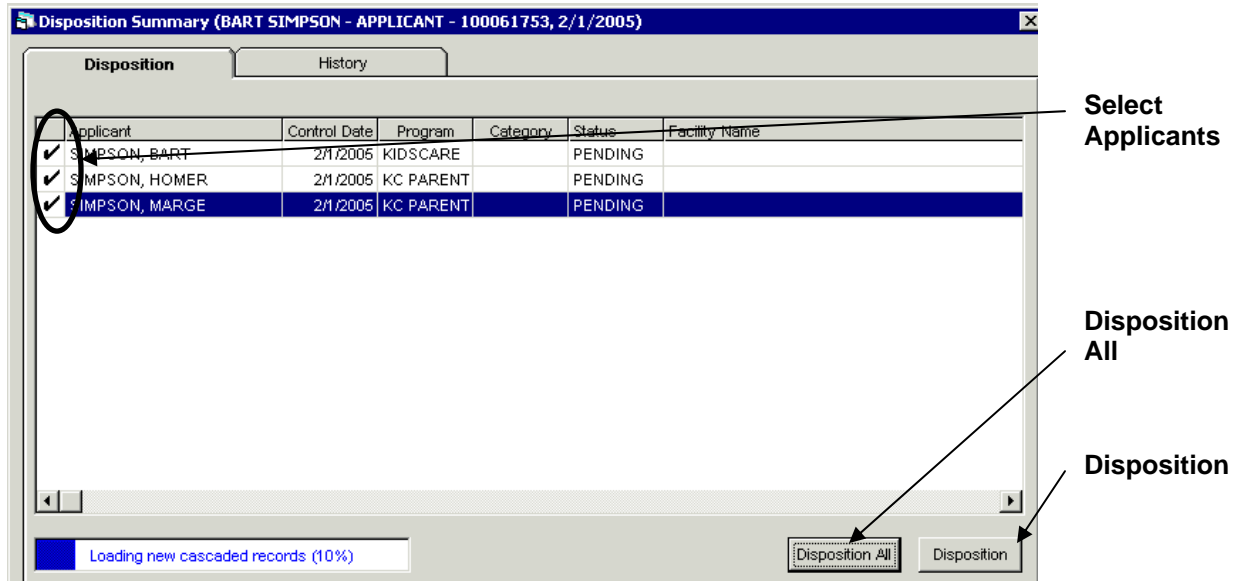
There are also two buttons located on the “**Disposition tab**”:

Disposition All Used when dispositioning all applicants.

Disposition

Used when dispositioning only one particular applicant. This option is only available on initial applications.

To disposition the case, select the applicant(s) you wish to disposition. To select an applicant(s), place the cursor in “**Select field**”, and click. If you are dispositioning more than one applicant, select by placing the ✓ (check mark) in each of the “**Select**” fields.



To disposition the applicant, select either “**Disposition**”, or “**Disposition All**” which will automatically select all applicants that are pending, and allow you to disposition in the correct order.

The “**Confirm Disposition**” window appears. This window has the following fields:

Control date

ACE automatically displays the control date being dispositioned.

Action description

ACE displays a message related to the action completed by this disposition. In the example below the message reads: **You are about to Approve YAK, OLD SHAVEN for KIDSCARE.**

Action

Describes the action being taken, (Approve/Deny/Change/Discontinue).

Through

Not used for KidsCare.

Effective

Displays the date the action became effective.

Confirm Disposition (STIMPSON CAT - OTHER - 100066693)

Control date: 08/01/2005

You are about to Approve YAK, OLD SHAVEN for KIDSCARE

Action: Approve

Effective: 11/1/2005

Through:

Override dates

Override reason:

SOC effective:

Select disposition reason(s):

Test Results:

Non financial: PASS

Financial: PASS

Medical: N/A

Verification: PASS

Edits: PASS

Press OK to Approve

OK Cancel Cancel All

Override dates This is a protected field used by supervisors only. Displays the new effective date.

Override reason Displays the reason for the override.

Select disposition reason(s) For denials or discontinuances, the list of appropriate reasons for the action is displayed. You may select more than one reason. If there are multiple reasons why a case is ineligible, select all the reasons that apply.

There is one grid on the “**Confirm Disposition**” window, “**Test Results**”. This grid has the following fields:

Non-financial Displays the results of the test for the non-financial criteria (i.e. Health Insurance or Citizenship).

Financial

Displays the results of the test for the financial criteria.

Control date: 08/01/2005

You are about to Approve YAK, OLD SHAVEN for KIDSCARE

Action: Approve Effective: 11/14/2005 Through:

Override dates Override reason:

SOC effective:

Select disposition reason(s):

Test Results:

Non financial: PASS

Financial: PASS

Medical: N/A

Verification: PASS

Edits: PASS

Press OK to Approve

OK Cancel Cancel All

Medical

This field relates to the ALTCS medical assessment only. For KidsCare, this field will display **"N/A"** (Not Applicable).

Verification

Displays the results of the test for the mandatory verification criteria.

Edits

Displays the results of the test for the edits.

! **Note:** If you did not resolve all edits prior to disposition, ACE will automatically display **"FAIL"** in this field.

Confirm Disposition (STIMPSON CAT - OTHER - 100066693)

Control date: 08/01/2005

You are about to Approve YAK, OLD SHAVEN for KIDSCARE

Action: Approve Effective: 11/1/2005 Through:

Override dates Override reason: SOC effective:

Select disposition reason(s):

Test Results:

Non financial: PASS

Financial: PASS

Medical: N/A

Verification: PASS

Edits: PASS

Press OK to Approve

OK Cancel Cancel All

Click **OK** to approve.

6. Denial Disposition Example

The “**Confirm Disposition**” window contains the following information in each field:

Action	You are about to Deny BUEY, BABA for KIDSCARE.
Description	
Action	Deny
Effective	10/03/2005
Through	(blank)
Select disposition reason(s)	Displays several reasons from which to choose.

The “**Test Results**” grid displays the following:

Non-financial	PASS
----------------------	------

Financial	FAIL
Medical	N/A
Verification	PASS
Edits	PASS

Confirm Disposition (HOWARD STERN - APPLICANT - 100066237)

Control date: 08/01/2005

You are about to Deny BUEY, BABA for KIDSCARE

Action: Deny Effective: 10/03/2005 Through:

Override dates Override reason: SOC effective:

Select disposition reason(s):

- Age 19
- Application taken in error
- Citizenship Not Verified
- Health insurance - Creditable coverage
- Health insurance, Not verified
- Income - Not Verified
- Income Exceeds Limit
- Jail
- Medicaid - Receiving
- Mental Institution
- Premium - Unwilling to pay

Test Results:

Non financial: FAIL

Financial: PASS

Medical: N/A

Verification: PASS

Edits: PASS

Press OK to Deny

OK Cancel Cancel All

Action Description

Effective/Through

Action

Test Results

7. Change Disposition Example

The “**Confirm Disposition**” window contains the following information in each field:

Action Description	You are about to Change SIMPSON, BART for KidsCare
Action	Change
Effective	06/01/2005
Through	(blank)

Select disposition reason(s) Displays several reasons for the change.

The “**Test Results**” grid displays the following:

Non-financial PASS

Financial PASS

Medical N/A

Verification PASS

Edits PASS

Confirm Disposition (BLANCA DURAN - APPLICANT - 100064735)

Control date: 09/01/2005

You are about to Change DURAN, SERGIO for KIDSCARE

Action: Change Effective: 10/1/2005 Through:

Override dates Override reason:

SOC effective:

Select disposition reason(s):

- Application taken in error
- Demographic change
- Federal standards change - No change in premium
- Federal standards change - Premium decrease
- Hearing pending
- Hearing requested timely
- Household composition changed - No change in premium
- Household composition changed - Premium decrease
- Household composition changed - Premium increase
- Income changed - No premium change
- Income changed - Premium decrease

Test Results:

Non financial: PASS

Financial: PASS

Medical: N/A

Verification: PASS

Edits: PASS

Press OK to Change

OK Cancel Cancel All

Action Description

Effective/Through

Action

Test Results

8. Disposition Process

To complete a change, approval, discontinuance, or denial, take the following steps:

- Check the “**Control date**”.
- Read the “**Action Description**” (make sure it is the action you anticipated).

- Check the **“Action”**.
- Check the **“Effective”** date(s).
- If the case is being denied, changed or discontinued, select the disposition reason(s). In the example below, the reason for denial is **“Income Exceeds Limit”**.
- After you review and determine that this is the action you anticipated and select the disposition reason(s), click **“OK”** to confirm the disposition.

Confirm Disposition (ANAKIN SKYWALKER - PRIMARY INFORMANT - 100062914)

Control date: 04/01/2005

You are about to Deny SKYWALKER, LUKE for KIDSCARE - FULL LTC

Action: **Deny** Effective: 04/26/2005 Through:

Override reason:

SOC effective:

Select disposition reason(s):

<input type="checkbox"/>	Age 19
<input type="checkbox"/>	Citizenship Not Verified
<input type="checkbox"/>	Health insurance - Creditable coverage
<input type="checkbox"/>	Health insurance, Not verified
<input type="checkbox"/>	Income - Not Verified
<input checked="" type="checkbox"/>	Income Exceeds Limit
<input type="checkbox"/>	Jail
<input type="checkbox"/>	Medicaid - Receiving
<input type="checkbox"/>	Mental Institution
<input type="checkbox"/>	Premium - Unwilling to pay
<input type="checkbox"/>	Resident of Arizona - Not

Test Results:

Non financial:

Financial:

Medical:

Verification:

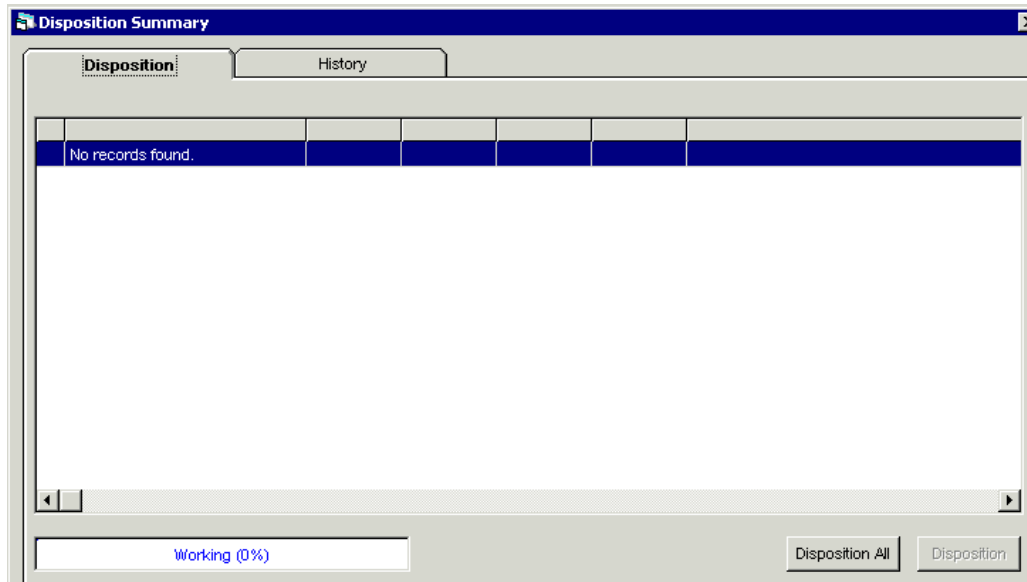
Edits:

Press OK to Deny

OK

When you click **“OK”**, the **“Confirm Disposition”** window closes.

When the **“Confirm Disposition”** window closes, you again see the **“Disposition”** tab. In the example below, there are no other applicants to disposition. However, if there were additional applicants to disposition, they would be displayed.



To see the results of the disposition, click on the **“History”** tab.

9. History

The **“History”** tab stores all disposition history in ACE. The **“History”** tab contains the following:

All records

When a ✓ (check mark) is in the ☐ (box,) all control dates are displayed, both dispositioned and undispositioned. Otherwise, only the current disposition control date is displayed.

History Summary

Displays a summary of dispositions.

The Applicant, Program, Control Date, Effective Date and Disposition Date fields on the screen can be sorted by clicking on field headers at the top of the **“History Summary”**.

Disposition Summary

Disposition History

☐ All records Grid can only be sorted by Applicant Name, Program Name, Control Date, Disposition Date, or Effective Date

Control Date	Program	Category	Status	Disp Date	Effective Date	Non Financial	Financial
KOUFAX, SAM							
05/01/2005	KIDSCARE		ACTIVE	05/23/2005	06/01/2005	PASS	PASS
KOUFAX, SANDY							
05/01/2005	KC PARENT		ACTIVE	05/23/2005	06/01/2005	PASS	PASS
KOUFAX, SANFORD							
05/01/2005	KC PARENT		ACTIVE	05/23/2005	06/01/2005	PASS	PASS

Cancel Notice Cancel Disposition Detail Preview Notice

Back Find OK Cancel Forward

The “**History Summary**” grid contains the following fields:

Applicant

Displays the customer’s name.

Control Date

Displays the control date of that specific disposition.

Disposition Summary

Disposition History

☐ All records Grid can only be sorted by Applicant Name, Program Name, Control Date, Disposition Date, or Effective Date

Control Date	Program	Category	Status	Disp Date	Effective Date	Non Financial	Financial
KOUFAX, SAM							
05/01/2005	KIDSCARE		ACTIVE	05/23/2005	06/01/2005	PASS	PASS
KOUFAX, SANDY							
05/01/2005	KC PARENT		ACTIVE	05/23/2005	06/01/2005	PASS	PASS
KOUFAX, SANFORD							
05/01/2005	KC PARENT		ACTIVE	05/23/2005	06/01/2005	PASS	PASS

Cancel Notice Cancel Disposition Detail Preview Notice

Back Find OK Cancel Forward

Program

Identifies the program that was dispositioned for the specific control date.

Category

Displays the category under which the customer is eligible.

Note: This field will only show underlying SOBRA Parent eligibility, if applicable.

Status

Displays the status of the disposition (pending, active, denied, and discontinued).

Disp Date

Displays the date of the disposition.

Disposition Summary

☐ All records Grid can only be sorted by Applicant Name, Program Name, Control Date, Disposition Date, or Effective Date

Control Date	Program	Category	Status	Disp Date	Effective Date	Non Financial	Financial
KOUFAX, SAM							
05/01/2005	KIDSCARE		ACTIVE	05/23/2005	06/01/2005	PASS	PASS
KOUFAX, SANDY							
05/01/2005	KC PARENT		ACTIVE	05/23/2005	06/01/2005	PASS	PASS
KOUFAX, SANFORD							
05/01/2005	KC PARENT		ACTIVE	05/23/2005	06/01/2005	PASS	PASS

Buttons: Cancel Notice, Cancel Disposition, Detail, Preview Notice, Back, Find, OK, Cancel, Forward

Labels on the right with arrows pointing to the table columns:

- Program
- Disp Date
- Status
- Category

Effective Date

Displays the date the action is effective.

Non-financial

Displays the results of the non-financial test, for example, citizenship.

Financial

Displays the results of the financial test.

Medical

Not used for KidsCare.

Coverage

Not used for KidsCare.

Disposition Summary

Disposition History

☐ All records Grid can only be sorted by Applicant Name, Program Name, Control Date, Disposition Date, or Effective Date

Category	Status	Disp Date	Effective Date	Non Financial	Financial	Medical	Coverage
	ACTIVE	05/23/2005	06/01/2005	PASS	PASS	N/A	0
T	ACTIVE	05/23/2005	06/01/2005	PASS	PASS	N/A	0
T	ACTIVE	05/23/2005	06/01/2005	PASS	PASS	N/A	0

Cancel Notice Cancel Disposition Detail Preview Notice

Back Find OK Cancel Forward

Effective Date

Coverage

Medical

Financial

Non-Financial

The “**History**” tab displays the dispositions that have occurred for a particular case.

At the bottom of the “**History**” tab, there are four buttons.

Cancel Notice

Allows you to cancel the notice when the notice does not match the eligibility decision. Once this option is selected, the **Cancel Notice** button changes to **Reactivate Notice**.

Cancel Disposition

Allows you to cancel the disposition, but only the same day you have dispositioned the case. If the disposition was completed prior to the current date, a re-open is required.

Detail

Allows you to view the details of the disposition. To view the details, select an entry by placing the cursor over the entry and click on it, causing it to be highlighted. Click on the “**Detail**” button. A description of the “**Disposition detail**” window begins on the following page.

Preview Notice

Allows you to view the notice being generated by the disposition.

Disposition Summary

Disposition History

☐ All records Grid can only be sorted by Applicant Name, Program Name, Control Date, Disposition Date, or Effective Date

Control Date	Program	Category	Status	Disp Date	Effective Date	Non Financial	Financial
KOUFAX, SAM							
05/01/2005	KIDSCARE		ACTIVE	05/23/2005	06/01/2005	PASS	PASS
KOUFAX, SANDY							
05/01/2005	KC PARENT		ACTIVE	05/23/2005	06/01/2005	PASS	PASS
KOUFAX, SANFORD							
05/01/2005	KC PARENT		ACTIVE	05/23/2005	06/01/2005	PASS	PASS

Cancel Notice Cancel Disposition Detail Preview Notice

Back Find OK Cancel Forward

The “Disposition detail” window contains the following information:

- Control Date
- Program
- Category
- Status
- Non-Financial Test
- Financial Test
- Medical Test
- Effective Date
- End Date
- Coverage Group
- AHCCCS ID
- Premium
- Health Plan/PC
- Disposition Reasons
- Notice Status
- Dispositioned By
- Dispositioned Date

Disposition detail (JUDY JETSON - APPLICANT - 100063808)

Control date: 5/1/2005

Program: KIDSCARE Category: Status: ACTIVE

Non-Financial test: Financial test: Medical test: N/A

Effective date: 7/1/2005 End date:

Coverage group: 0 AHCCCS ID: Premium:

Health Plan / PC:

Disposition reasons:

- Approval with premium
- Approved - INS status change
- Approved with bare period
- Approved with higher eligibility
- KC Approved and Potentially Medicaid
- KC Renewal and Potentially Medicaid

Notice status: Printed 6/14/2005

Dispositioned by: RUDNICK, DAVID Disposition date: 5/31/2005 10:09:25 AM

Prior Next OK

A description of each of these fields follows.

Control date Displays the control date for that disposition.

Program Displays the program dispositioned.

Category Displays the category under which the customer is eligible (Only underlying SOBRA Parents).

Status Displays the status of the case as a result of that disposition.

Non-financial Test Displays the results of the non-financial test.

Financial Test Displays the results of the financial test.

Medical Test Displays the results of the medical test.
Note: This does not apply to KidsCare.

Disposition detail (JUDY JETSON - APPLICANT - 100063808)

Control date:	5/1/2005			Control Date
Program:	KIDSCARE	Category:		Category
Status:	ACTIVE			Status
Non-Financial test:		Financial test:		Financial test
Medical test:	N/A			Medical Test
Effective date:	7/1/2005	End date:		End date
Coverage group:	0	AHCCCS ID:		AHCCCS ID
Premium:				Premium
Health Plan / PC:				Health Plan / PC
Disposition reasons:	Approval with premium Approved - INS status change Approved with bare period Approved with higher eligibility KC Approved and Potentially Medicaid KC Renewal and Potentially Medicaid			Disposition reasons
Notice status:	Printed	6/14/2005		Notice status
Dispositioned by:	RUDNICK, DAVID			Dispositioned by
Disposition date:	5/31/2005 10:09:25 AM			Disposition date
<input type="button" value="Prior"/> <input type="button" value="Next"/> <input type="button" value="OK"/>				

Effective date Displays the date the action is effective.

End date Displays the date the action ends.

Coverage group Displays the coverage group.

AHCCCS ID Displays the identification number assigned to the customer in PMMIS.

Disposition detail (JUDY JETSON - APPLICANT - 100063808)

Control date: 5/1/2005

Program: KIDSCARE Category: Status: ACTIVE

Non-Financial test: Financial test: Medical test: N/A

Effective date: 7/1/2005 End date:

Coverage group: 0 AHCCCS ID: Premium:

Health Plan / PC:

Disposition reasons:

- Approval with premium
- Approved - INS status change
- Approved with bare period
- Approved with higher eligibility
- KC Approved and Potentially Medicaid
- KC Renewal and Potentially Medicaid

Notice status: Printed 6/14/2005

Dispositioned by: RUDNICK, DAVID Disposition date: 5/31/2005 10:09:25 AM

Prior Next OK

Effective Date

End date

AHCCCS ID

Coverage Group

Premium

Displays the amount the customer must pay for their premium.

Health Plan/PC

Displays the health plan when the customer is eligible for KidsCare.

Disposition reasons

Displays the action taken.

Notice Status

Displays the status of the notice.

Dispositioned by

Name of the individual who dispositioned the customer.

Disposition date

Date the customer was dispositioned.

Disposition detail (JUDY JETSON - APPLICANT - 100063808)

Control date: 5/1/2005

Program: KIDSCARE Category: Status: ACTIVE

Non-Financial test: Financial test: Medical test: N/A

Effective date: 7/1/2005 End date:

Coverage group: 0 AHCCCS ID: Premium:

Health Plan / PC:

Disposition reasons:

- Approval with premium
- Approved - INS status change
- Approved with bare period
- Approved with higher eligibility
- KC Approved and Potentially Medicaid
- KC Renewal and Potentially Medicaid

Notice status: Printed 6/14/2005

Dispositioned by: RUDNICK, DAVID Disposition date: 5/31/2005 10:09:25 AM

Prior Next OK

Premium

Health Plan/PC

Disposition Reasons

Notice Status

Dispositioned By

Disposition Date

Prior

Shows you the detail of the previous disposition.

Next

Shows you the detail of the next disposition.

OK

Closes the screen.

Disposition detail (JUDY JETSON - APPLICANT - 100063808)

Control date: 5/1/2005

Program: KIDSCARE Category: Status: ACTIVE

Non-Financial test: Financial test: Medical test: N/A

Effective date: 7/1/2005 End date:

Coverage group: 0 AHCCCS ID: Premium:

Health Plan / PC:

Disposition reasons:
 Approval with premium
 Approved - INS status change
 Approved with bare period
 Approved with higher eligibility
 KC Approved and Potentially Medicaid
 KC Renewal and Potentially Medicaid

Notice status: Printed 6/14/2005

Dispositioned by: RUBNICK, DAVID Disposition date: 5/31/2005 10:09:25 AM

Prior **Next** **OK**

Prior Next OK

The “**Preview Notice**” button allows you to view the notice prior to its being mailed. It is important that each notice be reviewed for accuracy. To view the notice being generated from the disposition, click on the “**Preview Notice**” button.

Disposition Summary

Disposition History

☐ All records Grid can only be sorted by Applicant Name, Program Name, Control Date, Disposition Date, or Effective Date

Control Date	Program	Category	Status	Disp Date	Effective Date	Non Financial	Financial
KOUFAX, SAM							
05/01/2005	KIDSCARE		ACTIVE	05/23/2005	06/01/2005	PASS	PASS
KOUFAX, SANDY							
05/01/2005	KC PARENT		ACTIVE	05/23/2005	06/01/2005	PASS	PASS
KOUFAX, SANFORD							
05/01/2005	KC PARENT		ACTIVE	05/23/2005	06/01/2005	PASS	PASS

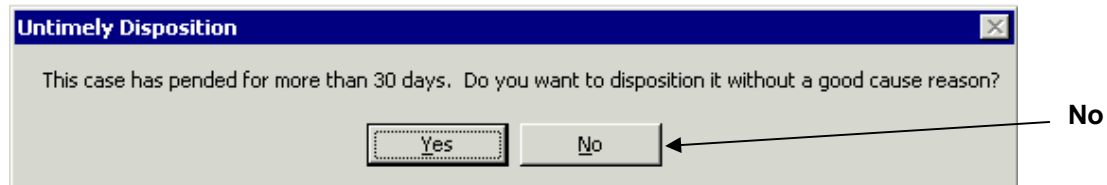
Cancel Notice Cancel Disposition Detail Preview Notice

Back Find OK Cancel Forward

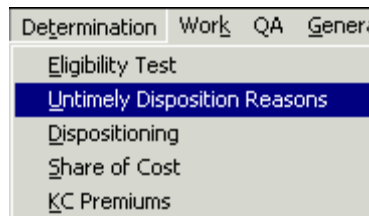
Preview Notice

10. Untimely Dispositioning

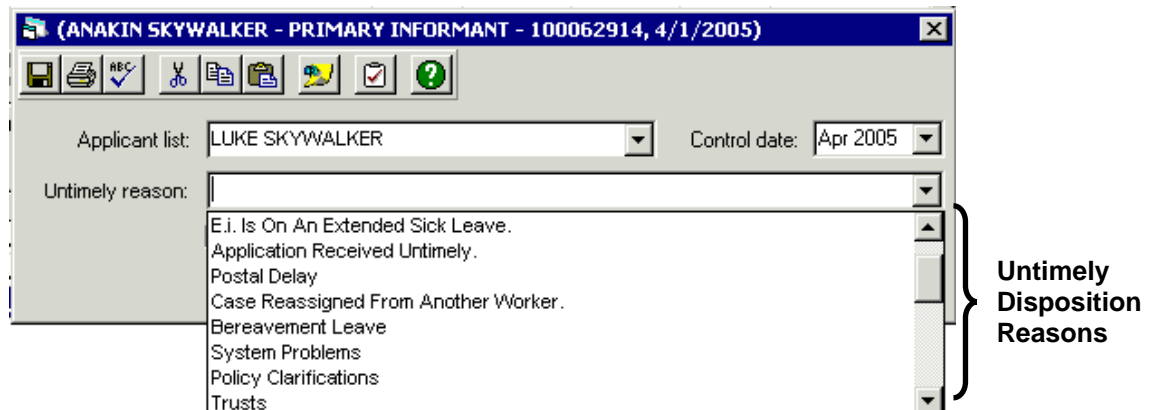
When dispositioning a case that is overdue (after 30 days from the application date), you will need to enter a reason why the case is being dispositioned late. When you try to disposition a case, the message, **“This case has pended for more than 30 days. Do you want to disposition it without a good cause reason?”** Click **“No”**.



To access the **“Untimely Disposition”** window on the main menu, click **“Determination”**. On the drop down menu, select **“Untimely Disposition Reasons”**.



This will bring up the **“Untimely Disposition”** window. Click on the ▼ (down arrow) and select the appropriate reason for the case being untimely.



If any applicants have different untimely disposition reasons, uncheck the **“Apply to all Applicants”** field. Continue to select the appropriate untimely disposition reason for the rest of the applicants in the household. To select another applicant, click on the ▼ (down arrow), and click on the other applicant’s name.

(ANAKIN SKYWALKER - PRIMARY INFORMANT - 100062914, 4/1/2005)

Applicant list: LUKE SKYWALKER

Untimely reason: LUKE SKYWALKER
LEIA SKYWALKER
BOB SKYWALKER

Control date: Apr 2005

Find Delete OK Cancel

Applicant List

Once all applicants have been completed click “OK” and disposition the case.

(ANAKIN SKYWALKER - PRIMARY INFORMANT - 100062914, 4/1/2005)

Applicant list: LUKE SKYWALKER

Control date: Apr 2005

Untimely reason: Application Received Untimely.

☒ Apply to all Applicants

Find Delete OK Cancel

OK